

Attendees:

- Tze-Yiu Yong
- Erika Bako
- Stephanie Haines

Agenda:

1. Donation Update

- A \$50 donation was received through PayPal. Discussion on how the donation was processed and the effectiveness of the QR code for donations.

2. Coffee with the Principal

- Scheduled for next Wednesday at 5:30 PM in the library. Discussion on advertising the event and preparing questions for the principal[1](https://oregonstateuniversity-my.sharepoint.com/personal/yongt_oregonstate_edu/Documents/Microsoft%20Teams%20Chat%20Files/12.03.24%20CVPO%20Board%20Mtg.txt?web=1).

3. Communication and Social Media

- Discussion on the need for better communication between the school and parents. Consideration of starting an Instagram page and finding volunteers to manage social media.

4. Increasing Board Size

- Discussion on the need to increase the size of the board due to attendance issues and the need for more support. Consideration of inviting more people to become board members.

6. Questions for the Principal

- Preparation of questions to ask the principal during the Coffee with the Principal event. Topics included communication issues on school events, student standardized testing, ODE report card and bathroom cleanliness and classroom room temperature.

7. Other Business

- Discussion on the possibility of providing coffee at the Coffee with the Principal event and the idea of renaming it to "Evening Chat" to avoid the need for refreshments[1]
- Consideration of drafting a letter to invite potential board members and sending it to the attendees.

Action Items:

- Tze to send a message to Keri about linking the PayPal donation page and advertising the Coffee with the Principal event. (DONE)
- Prepare questions for the Coffee with the Principal event. (All) (DONE)
- Draft a letter to invite potential board members and send it to the attendees
- Push Chat with Principal event to CVPO network. (DONE)
- Stephanie figured out how to get PayPal so we don't pay the fee on donations.
- Tze to adjust interest form to reflect - Board member, Help out occasionally, Run social media, do marketing, attend meetings (DONE)

Next Meeting:

- The next meeting will be scheduled in January after school resumes

These minutes were approved by the CVPO at the meeting date below.

CVPO Secretary / Date

Evelyn Pryor 12/30/2024