

## **CVPO Board Meeting Notes**

**Date:** June 3, 2025

**Attendees:** Tze-Yiu Yong, Lina DiGregorio, Erika

**Duration:** ~08:20 AM – 08:50 AM

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### **Key Discussion Points**

#### **1. Parent Meeting**

- Discussion on whether to hold a parent meeting in June.
- Consensus: Not useful due to end-of-school-year distractions and summer plans.
- Decision: No parent meeting will be held unless Aaron requests otherwise.

#### **2. Graduation Poster & Coordination**

- Lina DiGregorio suggested a graduation poster; mixed feedback received.
- Suggestion to plan earlier next year for better execution.
- Coordination with student leadership and Ms Stone potentially.

#### **3. Board Officer Transitions**

- Tze-Yiu Yong, Erica, Evelyn, and Stephanie plan to rotate off the board by June 30.
- Lina DiGregorio voted in as incoming Treasurer.
- Formal resignation emails requested from outgoing officers.
- Tze-Yiu Yong to remain temporarily to handle federal forms and support transition.

#### **4. Banking and Financial Transition**

- Erika plans to visit Citizens Bank to understand account transition steps.
- Lina DiGregorio will coordinate with Erica for financial handover.

- Tze-Yiu Yong to manage check-writing and renewals during the interim.

## **5. Fundraising and Budget**

- Current funds: ~\$4,000 after pending expenses.
- Concern raised about insufficient funds for teacher grants.
- Discussion on using WinCo coupons as a potential support mechanism for staff.

## **6. Fall Planning and Recruitment**

- Emphasis on preparing for “Raider Days” (registration events) to recruit new members and fundraise.
- Suggestion to have a CVPO table with posters and annual reports.
- Plan to reach out to incoming 9th-grade parents for potential board interest.

## **7. Communication and Outreach**

- Tze-Yiu Yong to contact Carrie for:
  - Raider Days schedule
  - Communication channels with incoming parents
  - Website updates
  - Office staff summer availability

## **8. Student Leadership Collaboration**

- Meeting with Ms. Stone scheduled at 11:35 AM to explore CVPO’s role in supporting student leadership.
- Goal: Position CVPO as a resource for parent volunteers and fundraising support.

These minutes were approved by the CVPO at the meeting date below.

CVPO Secretary / Date

Evelyn Pryor /06/05/2025